

GHAC.Neighborhood Studios: Program/Session Observation Protocol

Program Name:

Observer's Name:

Date: _____ Time Observation Began: _____ Time Ended:

Before the observation begins, briefly describe in #1 below, what you expect to be observing and why you have selected it.

1. Subject of the Observation. _____

At the very beginning of the observation, describe the setting. Be sure to note any changes in setting as the observation proceeds. Also note how the session begins.

2. Describe the **program setting** (color, size, shape, number of desks/tables, number of windows, furniture or equipment in the space room, temperature, noise level)

3. Describe **how the session begins**. (who is present, what exactly was said at the beginning)

4. What exactly are the young people working on

5. By answering the following questions, describe the **interactions that take place during the observation.**

5A. Who is interacting?

Youth with Adults Youth with Youth Adults with Adults
Girls with Girls Boys with Girls Boys with Boys
Youth of different racial/ethnic backgrounds

5B. How do they interact? Describe 1 or 2 examples.

5C. Are there any changes in interaction during the observations.

6. Describe how decisions are made during the observation period (by answering the following questions)

6A. Who makes decisions?

Only Adults Mostly Adults Only Youth
Youth and Adults Mostly Youth

6B. How are decisions communicated? (e.g., written, verbal,).

6C. Document examples of decisions that are made during the observation. *(Be sure to record who is making the decision.)*

7. Describe **Nonverbal communication** (How do participants get attention? How much do they fidget, move around? How do participants: dress, express affection, physically place themselves in the setting?)

8. Describe participant behaviors (i.e., what's happening during the session and how participants respond).

9. How did participants respond or react to what was happening with the program during the observation? **Roughly** what proportion (some, most, all) are actively engaged?

10. Describe the space that is available for use by the participants.

11. Describe available technology and how it is used.

12. Describe how the adults interact with one another – what is the division of labor?

Engagement in Effective Practice

Practice	# of Participants (circle one)				Description/Examples
<i>Work in groups</i>	None	Some	Most	NA	
<i>Work independently</i>	None	Some	Most	NA	
<i>Contribute to/work on culminating project</i>	None	Some	Most	NA	
<i>References to the Career Skills training or Careers</i>	None	Some	Most	NA	
<i>Skill demonstration/ training</i>	None	Some	Most	NA	
<i>Practice opportunities</i>	None	Some	Most	NA	
Other: _____	None	Some	Most	NA	

Overall session rating (circle one): Poor Fair Good Excellent